

Our mission is to create a hospitable place, with a peaceful and respectful atmosphere rooted in Gospel values which nurture life for everyone. Special care is given to our FMDM Sisters who, after years of active ministry in different parts of the world, have now retired. Sisters and staff all play a part in making each community setting a place of welcome, comfort and safety for all who live there, work there or visit there, so that in everything we do, we witness to Christ's unconditional love reaching out for all.

POSITION	Companion (Guardian Angel)
LOCATION	Ladywell Convent
REPORTING TO	Head of Hospitality
HOURS OF WORK	Bank Role- Variable Hours (might include some bank holidays)
HOURLY RATE	£9.30 per hour

ROLE SUMMARY

Ladywell Convent is the motherhouse of the Catholic Religious Order- the Franciscan Missionaries of the Divine Motherhood (FMDM). At Ladywell we have more than 50 members of staff who offer support to the Sisters who live in Ladywell and the other FMDM sisters across the world.

We are seeking a caring and empathic person of integrity, a passion for service and a joyful attitude who would like to befriend our Sisters in the La Verna Care Home. This is a flexible hour role and will vary depending on the needs of the sisters and the successful applicant's availability to work.

This is essentially a 'serving' role and an excellent opportunity to be directly involved and interact with Sisters as a companion within the Care Home or walking and talking in our extensive grounds. There will be some driving and/or escorting duties which may involve Sisters, with or without a Carer - depending on their individual and clinical needs, on a medical trip to a local medical centre or hospital. Alternatively it may be that you will assist with driving and escorting on a social trip. There is an emphasis on flexibility to make this role interesting and rewarding.

You will also be involved in taking one or two Sisters shopping for personal items or doing shopping online, on their behalf. Being involved and supporting the social programme such as knitting groups, playing cards/games and a number of other social activities. Involvement in some personal care such as filing nails. Supporting Events and Feast Days and entering into the spirit of celebration.

There may be some occasional manual handling and toileting duties and Training will be provided. First Aid experience would be useful, although Training in this area can also be provided. Being broadminded is essential.

Must have a professional appearance and attitude at all times, with excellent customer service, spoken and driving skills. You should demonstrate a sense of professionalism and courtesy that earns the trust of the Sisters, guests and members of staff. You should be well organised, prompt and be a good communicator and an excellent conversationalist.

Providing Admin support to the Head of Hospitality, so must be literate and highly computer literate with attention to detail and be a reliable starter/finisher.

Only those with a genuine interest need apply.

This post requires an enhanced DBS check.

A full, clean driving license is required.

Please contact recruitment@ladywell.org.uk with your CV and what you would bring to the role. We are experiencing high volumes of applications at present and regrettably can't always respond to every application.

Closing Date Monday 31st August 2020.